



Dunrae Gardens Elementary School Governing Board

235 DUNRAE AVENUE, MOUNT ROYAL, QUÉBEC, H3P 1T5 TEL: (514) 735-1916 FAX: (514) 735-7051

Dunrae Gardens (DG) Governing Board (GB) **Minutes for March 28th, 2023**

Attendance:

Bertin Bateng Tcheunkwa
Noémie Battista
Alison Beck
Vanessa Contenta
Robert David
Iris Del Degan
Despina Kouremenos
Mélissane Mathieu
Despina Michakis (Principal)
Erato Papageorgiou
Marie Anne Polonia (Chair)

Regrets:

Emmanuel Koinoglou
Tina Lanni
Karolina Weclas

Guest:

Cathy Auger

1. Welcome

The meeting was called to order at 6:37 pm.

2. Adoption of the Agenda

Motion to adopt the agenda. (Iris Del Degan, Vanessa Contenta)
Motion passes unanimously

3. Governing Board Operations

3.1. GB Approval of January 31st, 2023 Minutes

Motion to approve the minutes of the GB meeting of January 31st, 2023 (Robert David, Noémie Battista)
Motion passes unanimously

4. Principal's Report (presented by Despina Michakis)

- There were a number of different themes highlighted at DG in the month of February:



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- With respect to Black History, there were numerous guest speakers and presenters who came to GB to present to the students. Furthermore, teachers discussed the topic with students.
- With respect to kindness, there were a number of different activities, workshops and presentations regarding the theme.
- In addition, many different activities were held with students since the last GB meeting:
 - McGill Play came and ran activities.
 - There were puppetry presentations for younger students.
 - There was a field trip to the Cosmodome.
 - SPVM came and provided interesting workshops to Grade 6 kids wherein they taught the students how to stick up for those who can't stick up for themselves.
 - Shine came to discuss anti-bullying.
 - McGill Peacekeepers came.
 - The Lauren Hill Band presented to the students.
 - Cycle 3 kids went on a camp activity for 2 days where they participated in leadership cooperative activities. It was a nice experience for all who attended, including students and staff.
- The kindergarten teacher who was previously on leave is now back.
- Enrichment activities, including Caribou math, are continuing at DG. There have been impressive results by all. Of particular note is the fact that one DG student finished first in the world in their category.
- Report cards were distributed, and parent-teacher interviews happened by invitation.
- There was an assembly where students who have excelled in different categories were presented with certificates.
- The whole school will be going to a Cabane à Sucre on April 13. The activity will be paid for by the parents.

5. Business Arising

5.1. School Pictures Service Provider

The GB was asked for its feedback regarding the pictures service provider. The GB expressed its satisfaction.

Motion to approve Green Apple as the school pictures service provider (Iris Del Degan, Vanessa Contenta)

Motion passes unanimously

5.2. School Uniform Providers

The GB was asked for its feedback regarding the uniform provider.

Members of the GB expressed some concerns with respect to the material used and its washability. The GB suggested that the same provider be maintained but that different fabrics for the uniform be explored.



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Motion to approve Top Marks as the school uniform provider (Vanessa Contenta, Noémie Battista)

Motion passes unanimously

5.3. School Catering Provider

The GB was asked for its feedback regarding the school lunch caterer.

The GB discussed the possibility of asking for the caterer to cater an event gratuitously in future contract negotiations.

Motion to approve Traiteur Merenda as the school catering provider (Iris Del Degan, Vanessa Contenta)

Motion passes unanimously

5.4. Camp REP

In light of the success of this past year's activity, DG wishes to reserve the camp for one or two nights for an activity in October 2023. Staff buy-in will be sought.

Motion to approve an up to two-night trip to Camp REP in the 2023-2023 academic year for cycle 3 students (Noémie Battista, Erato Papageorgiou)

Motion passes unanimously

6. E-Vote Report

6.1. Budget Building Process 2023-2024 Submission

Motion to approve the Budget Building Process 2023-2024 Submission (Erato Papageorgiou, Emmanuel Koinoglou)

Motion passes by majority, with three abstentions

7. New Business

No new business was brought forward.

8. Reports

8.1. Fundraising Reports

N/A



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8.2. Marketing Committee

Robert David presented a report on behalf of the Marketing Committee.

A nice article should go out this week about the enrichment programs. After, it should be posted on social media and on the school webpage.

The Marketing Committee would like to do one more article before the end of the academic year. Potential topics could include: DG's Got Talent or the student concert in May.

The DG discussed how to ensure that funds which were expressly fundraised for marketing go to marketing efforts. It will be verified how much of this earmarked money remains and to discuss it at the next meeting. If there are insufficient funds, perhaps another fundraiser could take place.

Further to a question, Despina Michakis noted that enrollment for next year is about the same as this year.

8.3. Central Parents Committee (CPC) Report

No report was made.

8.4. Dunrae Gardens Family Association (DGFA) Report

Marie Anne Polonia presented on behalf of the DGFA.

Volunteers are needed for Fun Fair and Sundaes.

The current chair of the DGFA will be leaving at the end of the year and a replacement for the chair of the DGFA has yet to be found. Despite the fact that the DGFA makes important contributions to DG that help differentiate DG from other schools, parent involvement has diminished over time.

The GB discussed dividing the responsibility between co-Chairs, having an ECA Coordinator. It further discussed clearly explaining to parents the various roles with which they can assist and how much time commitment is required for each role, as well as how the DGFA is willing to accept any time that parents can offer. A table could be set up to solicit volunteers at the student concert in May.

8.5. PPO

Vanessa Contenta noted that no concerns were raised since the last meeting.



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9. Question Period

A GB member asked that, if feasible, the monthly calendar should be sent prior to the beginning of the month.

10. Varia


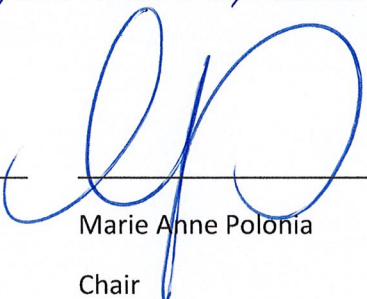

Marie Anne Polonia noted that there was nothing to currently report with respect to DG's field.

Despina Michakis informed the GB that the DG Principal's job has been posted for next year.

11. Adjournment

Meeting was adjourned (Iris Del Degan, Noémie Battista) at 7:48 pm by unanimous consent.

Approved by the GB on April 25th, 2023

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| Alison Beck | Marie Anne Polonia | Despina Michakis |
| Secretary | Chair | Principal |